

BRECON BEACONS NATIONAL PARK AUTHORITY

Telephone: (01874) 624437

Plas y Ffynnon
Cambrian Way
Brecon
Powys
LD3 7HP

Dear Member

The **ANNUAL MEETING** of the **BRECON BEACONS NATIONAL PARK AUTHORITY** will be held at **PLAS Y FFYNNON, CAMBRIAN WAY, BRECON ON FRIDAY 27th JUNE 2008 AT 09:30AM** when your attendance is requested.

Yours sincerely

CHRISTOPHER GLEDHILL
CHIEF EXECUTIVE

Fire Evacuation Advice

***In the event of a fire, please exit the building via the main staircase,
and assemble in the car park at Assembly Point 3***

PLEASE NOTE THAT THE NATIONAL PARK AUTHORITY MEETING WILL FOLLOW ON THE RISING OF THE ANNUAL MEETING OR AT 11:00, WHICHEVER IS THE EARLIER.

AGENDA

1.0 ELECTION OF CHAIRMAN

To elect a Chairman of the Authority until the next Annual Meeting of the Authority.

2.0 ELECTION OF DEPUTY CHAIRMAN

To elect a Deputy Chairman of the Authority until the next Annual Meeting of the Authority.

3.0 CORRESPONDENCE

3.1 To receive the attached Schedule of Correspondence and make any recommendations thereon. (Below).

3.2 To note members appointed to the National Park Authority by the constituent authorities

Powys: Cllrs Martin Weale and Gareth Ratcliffe
Monmouthshire: Cllrs Andrew James and Eric Saxon
Carmarthenshire: Cllrs Huw Morgan and Mrs Helen Wyn
Merthyr Tydfil: Cllr Howard Barrett
Rhondda Cynon Taf: Cllr Mrs Jane Ward
Blaenau Gwent: To be confirmed
Torfaen: To be confirmed

4.0 MEMBERS' DECLARATIONS OF INTEREST

To receive any declarations of interests from members regarding items to be considered on the agenda.

5.0 PUBLIC SPEAKING

To give opportunity for members of the public to address the Committee in accordance with the Authority's Public Speaking Scheme.

6.0 APPOINTMENT OF MEMBERS TO COMMITTEES

6.1 To appoint members to the following committees until the next Annual Meeting of the Authority in accordance with Paragraph 13(3) of Schedule 7 to the Environment Act 1995 (two thirds Unitary Authority members and one third Assembly members).

NOTE: The following documents are provided for members' information and guidance:

[Enclosure 1](#): Former Membership of Committees

[Enclosure 2](#): Information on Committees, Working Groups and External representation (NOTE: This is a summary only – for full details on Terms of Reference and Scheme of Delegation please refer to your Members' Handbook)

- a) Planning, Access & Rights of Way Committee (all members)
- b) Internal Review Committee (9 members – 6 Unitary Authority appointed/3 Assembly appointed)
- c) Standards Committee (3 members - 2 Unitary Authority appointed /1 Assembly appointed)
- d) Appeals Panel: (5 members of the Internal Review Committee – 3 Unitary Authority appointed/2 Assembly appointed)
- e) Grievance Panel: (3 members of the Internal Review Committee - 2 Unitary Authority appointed/1 Assembly appointed)
- f) Joint Negotiating Committee (3 members of the Internal Review Committee - 2 Unitary Authority appointed/1 Assembly nominated)
- g) Complaints and Customer Feedback Panel (3 members - 2 Unitary Authority appointed /1 Assembly appointed)
- h) To note the appointment of the following members to the Standards Committee Interview Panel:
 - Chairman of the Authority
 - Deputy Chairman of the Authority
 - Chairman of Planning, Access and Rights of Way Committee
 - Chairman of the Internal Review Committee

7.0 ELECTION OF CHAIRMEN AND DEPUTY CHAIRMEN OF COMMITTEES

7.1 To move an adjournment to enable the following committees to meet in turn to elect their Chairman and Deputy Chairman:

- a) Planning, Access and Rights of Way Committee
- b) Internal Review Committee

NOTE: Agendas for these meetings are attached at [Enclosure 3](#)

7.2 On reconvening the meeting, to note the Chairmen and Deputy Chairmen of committees until the next Annual Meeting of the Authority.

8.0 APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES

8.1 To appoint members to the following Advisory Committees:

- a) Future Directions Forum (all members)
- b) Fforest Fawr Geopark Partnership Board (3 members, to include the Chairman of the Authority)
- c) Eastern Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- d) Central Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- e) Western Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- f) Grants Advisory Panel (Sustainable Development Fund) (One member only, to chair the Panel)

8.2 Meithrin Mynydd Advisory Group

Over the years this group, comprising six members, has been used as a way of continuing to liaise with graziers in the west of the Park, following an EU funded project 10-12 years ago. It does not have any delegated powers and recommendations have never been made from the meetings. It is suggested that in order to better target our resources this group should continue to function as an officer group, with the Member Champion for Agriculture and Land Management attending as the member representative, who would then report back to the Authority as necessary. This suggestion is supported by our Rural Practice Surveyor (who also holds regular meetings with the farming unions, with the Member Champion in attendance), and our Western Area Manager, who acts as secretary to the group.

Recommendations:

- a) That the Meithrin Mynydd Advisory Group be deleted from the Authority's list of Advisory Committees, but that it continues to function as a liaison group comprising officers and the graziers in the west of the Park;***
- b) That the Member Champion for Agriculture and Land Management be authorized to attend these meetings on behalf of the Authority.***

9.0 APPOINTMENT OF MEMBERS TO WORKING GROUPS/TASK AND FINISH GROUPS

To consider the appointment of members to the following working groups:

- a) Sustainable Development Fund Members' Group (up to 6 members including the Chairman of the Grants Advisory Panel)
- b) Development Plan Working Group (all members)
- c) National Park Management Plan Steering Group (6 members)
- d) Corporate Governance Task and Finish Group (6 members)

10.0 APPOINTMENT OF MEMBER CHAMPIONS

To consider the appointment of members to the following areas of work:

- a) Human Rights
- b) Equal Opportunities
- c) Visitor Centres
- d) Sustainable Development
- e) Social Inclusion
- f) Agricultural Reform and land management
- g) Historical and cultural heritage (including Welsh language)
- h) IT and Website Services
- i) Biodiversity
- j) Affordable Housing

NB. The role description for Member Champions is attached at [Enclosure 4](#).

11.0 APPOINTMENT OF MEMBER TO THE ASSOCIATION OF NATIONAL PARK AUTHORITIES (ANPA)

To confirm the appointment of the Chairman of the Authority to the Association of National Park Authorities until the next Annual Meeting of the Authority, with the Deputy Chairman to deputise.

12.0 APPOINTMENT OF MEMBERS TO THE WELSH ASSOCIATION OF NATIONAL PARK AUTHORITIES (WANPA)

To confirm the appointment of the Chairman and Deputy Chairman of the Authority to the Welsh Association of National Park Authorities until the next Annual Meeting of the Authority.

13.0 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

13.1 To consider the appointment of a representative(s) to the following bodies until the next Annual Meeting of the Authority.

Note: Please refer to [Enclosure 1](#) for a list of current positions held.

- a) Welsh Local Government Association (1 member)
- b) Joint Council for Wales - (1 member)

- c) Wales Spatial Plan
 - South East (1 member)
 - Mid Wales (1 member)
 - Swansea Bay (1 member)

- d) Regional Strategic Planning Groups:
 - South East (1 member)
 - South West (1 member)

- e) National Assembly for Wales Waste Management Group
 - South East/South West (1 member)

- f) Inter-Service Regional Co-ordination (Regional Leaders Group) (1 member)
- g) Regional Technical Statement Member Forum (1 member)
- h) Disabled Access Steering Group (2 members)
- i) Wildlife Sites Project Steering Group (1 member)
- j) Council for National Parks (1 member)
- k) Powys Rural Housing Working Group (1 member)
- l) Blaenavon World Heritage Site Partnership Board (1 member)

13.2 Appointment of Directors to Outside Bodies

- a) WTB Regional Tourism Partnerships

To appoint one member each as a Director on the following WTB Regional Tourism Partnerships:

- Capital Regional Tourism (South East)
- South West Wales
- Mid Wales

NB. There is a legal process in becoming a director and it is suggested that the Authority might consider retaining the current Directors if they are willing.

(b) Biodiversity Information Centre

Members are asked to appoint one member to be a Director of the Biodiversity Information Centre.

NB. There is a legal process in becoming a director and it is suggested that the Authority might consider retaining the current Director if the member is willing.

14.0 OTHER BUSINESS

Such other business as is, in the opinion of the Chairman, of such urgency as to warrant consideration.

SCHEDULE OF CORRESPONDENCE

1. To receive apologies for absence
2. Such other correspondence as, in the opinion of the Chairman, is of such urgency as to warrant consideration.