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| FOR OFFICIAL USE ONLY: |
| Application Number     |
| Date Received          |

**TOWN AND COUNTRY PLANNING ACT 1990  
PLANNING (LISTED BUILDINGS AND BUILDINGS IN  
- CONSERVATION AREAS) REGULATIONS 1990**

**Application for Conservation Area Consent**

(4 copies of this form are required, and it must be accompanied by 4 copies of a plan sufficient to identify the building to which it relates and to describe the works proposed together with the appropriate fee)\*

To: ***Brecon Beacons National Park Authority***

Application is hereby made for Conservation Area Consent to carry out the works described below in accordance with the particulars given and described in the accompanying plans.

|      |                                 |
|------|---------------------------------|
| Date | Signature of applicant or Agent |
|------|---------------------------------|

Name and Address of applicant \_\_\_\_\_  
Name and address of Agent (if any) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Profession of Agent \_\_\_\_\_  
Agent's telephone number \_\_\_\_\_  
Address of building \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of building (e.g. dwelling, barn) \_\_\_\_\_

Indicate the extent of the proposed demolition \_\_\_\_\_

Has any money grant been applied for in respect of the building (other than a House Renovation Grant under the Housing Acts). If so state date, to whom application made and the result of the application if known \_\_\_\_\_

\*Details of the fees currently payable for applications may be obtained from the Authority or from [www.breconbeacons.org](http://www.breconbeacons.org)

## NOTES FOR APPLICANTS

1. Regulation 6 of the Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990 provides that the local planning authority shall not entertain an application for conservation area consent unless it is accompanied by certain certificates. This is designed to secure that owners of a building are given notice of applications relating to their building. It is the duty of applicants to give the necessary notices, and to provide the appropriate certificates; copies of these certificates are set out on the pages below. You should therefore read the paragraphs below, which summarise the material provisions of the Regulation, and then complete and sign the appropriate certificate.
2. If you are the freeholder or tenant of the building to which the application relates you should complete certificate A.
3. If you are not the freeholder or tenant of the building to which the application relates you should take one of the following three courses:—
  - (a) If you know the names and addresses of all the owners of the building to which the application relates, you should give them notice in the prescribed form and complete certificate B.
  - (b) If you know the names and addresses of some of the owners of the building to which the application relates, but not all of them, you should give notice in the prescribed form to those whose names and addresses you know, and also give notice of the application in a local newspaper, in the prescribed form. The newspaper notice should be published not earlier than twenty days before the date of the application. You should then complete certificate C.
  - (c) If you do not know the names and addresses of any of the owners of the building to which the application relates, you should give notice of the application in a local newspaper, in the prescribed form. This notice should be published not earlier than twenty days before the date of the application. You should then complete certificate D.
4. Any person who knowingly or recklessly issues a certificate which contains any statement which is false or misleading in a material particular is liable on conviction to a fine not exceeding £100.
5. The “prescribed forms of notice” referred to in paragraph 3 of these notes are set out in Part I of Schedule 2 to the Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990.

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

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**Certificate under Schedule 2**

**NOTE: Complete and sign appropriate certificate, and delete remainder.**

**Certificate A**

**I HEREBY CERTIFY** that:

No other person other than \*[myself] [the applicant] was the owner † of any of the building to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Signed \_\_\_\_\_

\*On Behalf of \_\_\_\_\_

Date \_\_\_\_\_

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**Certificate B**

**I HEREBY CERTIFY** that:

\*[I have] [The applicant] has given the requisite notice to all the persons other than \*[myself] [the applicant] who, at the beginning of the period of 21 days ending with the date of the accompanying application were owners † of the building to which the application relates -

Name of owner

Address

Date of service  
of notice

Signed \_\_\_\_\_

\*On behalf of \_\_\_\_\_

Date \_\_\_\_\_

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\* Delete where inappropriate.

† 'Owner' means a person having a freehold interest or a leasehold interest of which was not less than 7 years remain unexpired.

**Certificate C**

**I HEREBY CERTIFY** that:

1. \*[I am] [The applicant is] unable to issue a certificate in accordance with either sub-paragraph (a) or sub-paragraph (b) of regulation 6(1) of the Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990, in respect of the accompanying application dated \_\_\_\_\_

2. \*[I have] [The applicant has] given the requisite notice to the following persons other than \*[myself] [the applicant] who, at the beginning of the period of 21 days ending with the date of the application were owners † of the building, to which the application relates —

|               |         |                              |
|---------------|---------|------------------------------|
| Name of owner | Address | Date of service<br>of notice |
|---------------|---------|------------------------------|

3. \*[I have] [The applicant] has taken the steps listed below, being steps reasonably open to \*[me] [him] to ascertain the names and addresses of the owners † of the building and \*[have] [has] been unable to do so

(a) \_\_\_\_\_

4. Notice of the application as set out below has been published in the

(b) \_\_\_\_\_

on (c) \_\_\_\_\_

*Copy of notice as published*

Signed \_\_\_\_\_

\*On behalf of \_\_\_\_\_

Date \_\_\_\_\_

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\*Delete where inappropriate.

† 'Owner' means a person having a freehold interest or a leasehold interest of which was not less than 7 years remain unexpired.

*Notes*

(a) Insert description of steps taken.

(b) Insert name of a local newspaper circulating in the locality in which the land is situated.

(c) Insert date of publication (which must not be earlier than 20 days before the application).

**Certificate D**

**I HEREBY CERTIFY** that:

1. \*[I am] [The applicant is] unable to issue a certificate in accordance with sub-paragraph (a) of regulation 6(l) of the Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990, in respect of the accompanying application dated \_\_\_\_\_ and \*[have] [has] taken the steps listed below, being steps reasonably open to \*[me] [him] ascertain the names and addresses of all persons, other than \*[myself] [himself] who, at the beginning of the period of 21 days ending with the date of the application were owners † of the building to which the application relates and \*[have] [has] been unable to do so:—

(a)

2. Notice of the application as set out below has been published in the

(b) \_\_\_\_\_

on (c) \_\_\_\_\_

*Copy of notice as published*

Signed \_\_\_\_\_

\*On behalf of \_\_\_\_\_

Date \_\_\_\_\_

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\*Delete where inappropriate.

† 'Owner' means a person having a freehold interest or a leasehold interest of which was not less than 7 years remain unexpired.

*Notes*

(a) Insert description of steps taken.

(b) Insert name of a local newspaper circulating in the locality in which the land is situated.

(c) Insert date of publication (which must not be earlier than 20 days before the application).